



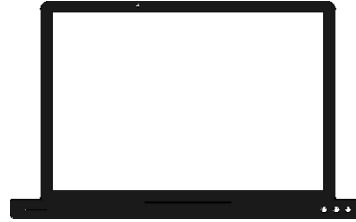
Join a Skype meeting from outside CNES



Connect from whichever device you're using:



or



or



Use the **Skype for Business**
smartphone app

On a PC, connect with the **Skype for**
Business Windows Web App plug-in

Download the **Skype for**
Business Mac application

Good practice in meetings

- If there are a lot of people in the conversation, use audio-only mode to limit the bandwidth.
- Mute your microphone when you are not talking, to limit ambient noise.
- Use headphones for better sound quality.
- Use the Chat feature to ask to speak.
- The meeting organisers can use this interface to control who has the floor. They can also remotely mute and unmute the participants' microphones, if necessary.

Use the **Skype for Business** smartphone app



1 Download the **Skype for Business** app to your smartphone (from AppStore or Google Play).

2 When you receive your invitation to the Skype meeting click on the “Join a Skype Meeting” link. Then confirm that Skype for Business can open, if requested.



Open the app to authorise access to the camera, microphone, etc., as requested. Then close the app (do not create an account when prompted for your “Business email address”).



You are now part of the conversation.

[Participer à une Réunion Skype](#)

Vous n'arrivez pas à rejoindre cette réunion ? [Essayer l'app](#)

Participer par téléphone

[+33 5.31.96.27.80](#) (France)

[+33 5.31.96.27.81](#) (France)

[Num. Interne : 62800](#) (France)

[Num. Interne : 62801](#) (France)

[+33 5.61.28.75.00](#) (France)

[Rechercher un numéro local](#)

Français (France)

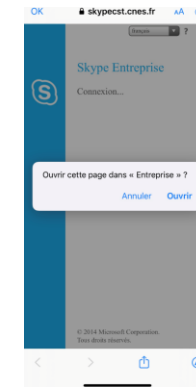
Français (France)

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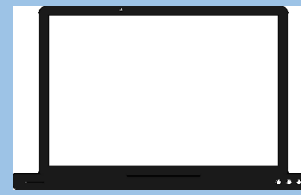
Bienvenue sur Skype Entreprise (anciennement Lync).

Se connecter

Rejoindre en tant qu'invité



On a PC, connect with the **Skype for Business Windows Web App plug-in**



1 When you receive your invitation to the Skype meeting click on the second link, “Try the Skype Web App”.

[Participer à une Réunion Skype](#)

Vous n'arrivez pas à rejoindre cette réunion ? [Essayer l'app](#)

Participer par téléphone
[+33 5.31.96.27.80](#) (France)
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If Firefox is your default browser, Microsoft does not guarantee compatibility. You need to move your mouse over the text “Try the Skype Web App” and then right-click “Copy hyperlink”. Open an Edge, IE or Chrome browser and paste the link into the navigation bar.



3 After installation, return to the previous screen on the browser, then click “Join Meeting”.

Skype Entreprise Web App

Invité, tapez votre nom ci-dessous

Séverine

Mémoriser mon adresse

Joindre la réunion

Connectez-vous si vous faites partie de l'entreprise de l'organisateur

Caution: the installation window may remain in the foreground and prompt you to perform the operation a second time. If this is the case, return to your browser window in the background.



2 Download the Skype Web App plug-in if you don't already have it, install it.



Skype Entreprise Web App

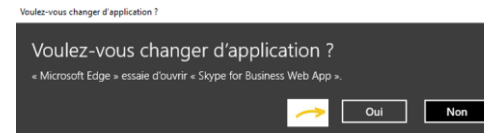
Pour rejoindre la réunion à l'aide de Skype Entreprise Web App :

- 1 Téléchargez et installez le [plug-in Skype Entreprise Web App](#)
- 2 Après l'installation, cliquez sur [Joindre la réunion](#)
- 3 Skype Entreprise Web App va s'ouvrir dans une nouvelle fenêtre

En participant à la réunion, j'accepte le plug-in [Conditions générales](#).



4 Authorise use of the installed plug-in.



Ouvrir Skype for Business Web App ?

<https://skypewscst01.cnes.fr> souhaite ouvrir cette application.



Ouvrir Skype for Business Web App

Annuler

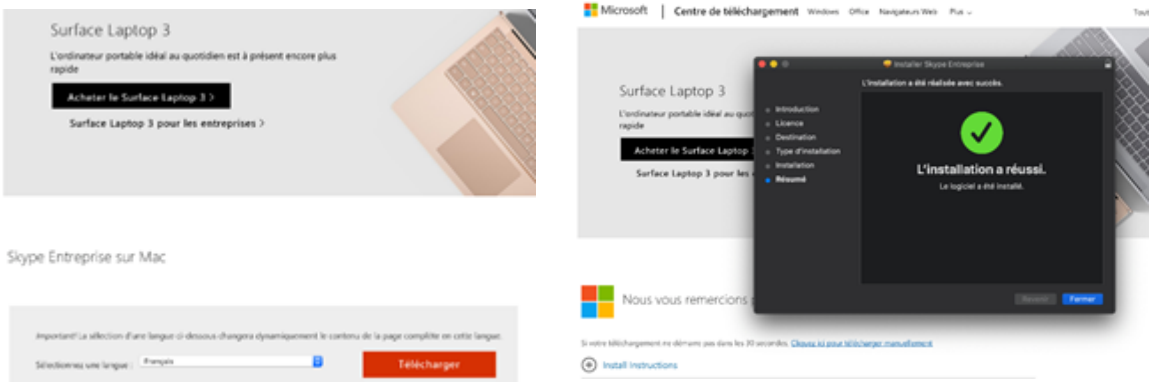


You are now part of the conversation.

Download the Skype for Business Mac application

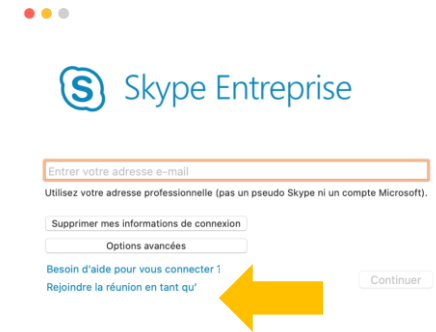


1 Install the Skype for Business on Mac client
<https://www.microsoft.com/en-gb/download/details.aspx?id=54108>



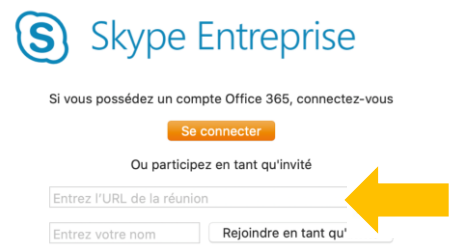
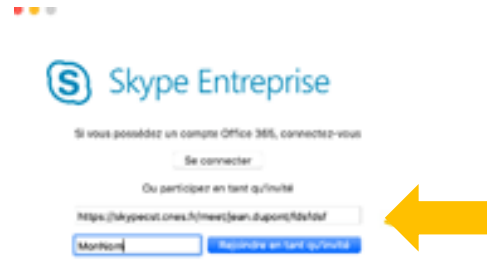
If necessary, restart the installation if it closes through error.

2 Start the installed software then click on “Join meeting as guest”.



4 Enter your guest name and log in by clicking on “Join as guest”.

3 Enter the link for the meeting by copying-&-pasting the URL from the invitation Join a Skype meeting



You are now part of the conversation.

